

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
January 11, 2005**

Meeting Called to Order The Regular Council Meeting was called to order by the Reeve, A. Saylor at 10:12 a.m. on Tuesday, January 11, 2005.

Attendance Present were:

A. Pidruchney R. Hruday  
A. Saylor E. Yakemchuk  
P. Gordeyko G.N. Popowich, Administrator  
S. Dary, Recording Secretary

Agenda The Agenda for the January 11, 2005 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Unsightly Premises – Hamlet of Musidora
- Regional Waste Management re: Garbage Hauling
- Engineering estimate for realignment of road located between SW 35 & SE 34-56-13-W4
- Upgrading of RR 63
- 2005 Proposed Budget Estimates
- Highland Feeders Access Road Proposed Paving/Construction Project
- Correspondence/Information Items
  - Alberta Association of Landowners for the Protection of Agricultural Land
  - County Employment Opportunities Advertisement
  - Elected Officials Remuneration Rate Survey
  - Bills and Paysheets

There being no further additions; it was moved by:

**R-6078**

**P. GORDEYKO**

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the December 14, 2004 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption. There being no errors or omissions; it was moved by:

**R-6079**

**R. HRUDEY**

That the December 14, 2004 Regular Council Meeting Minutes be approved and signed.

Motion Carried

Reports

Councillor, P. Gordeyko reported on the Eagle Hill Foundation (1995) Board Meeting attended on December 21, 2004.

Councillor, A. Pidruchney reported on the Annual Myrnam Seed Cleaning Plant Meeting attended on January 4, 2005.

Councillor, A. Saylor reported on the Informal Meeting held with the new Minister of Municipal Affairs on December 20, 2004 in Lac La Biche.

Bank Rec. Council having no further items to report on, the Bank Reconciliation Report for the month ending November 2004, indicating a bank balance of \$679,280.39 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the Bank Reconciliation Report; it was moved by:

**R-6080** **A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending November 2004 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

By-Law 1-2005 The Administrator presented for Council's review and consideration By-Law No. 1-2005, of which authorizes the borrowing of monies for the purpose of financing operating expenditures.

Council having review and discussed By-Law No. 1-2005 as presented; it was moved by:

**R-6081** **P. GORDEYKO**

That By-Law No. 1-2005 be given first reading this 11<sup>th</sup> day of January 2005.

Motion Carried

**R-6082** **R. HRUDEY**

That By-Law No. 1-2005 be given second reading this 11<sup>th</sup> day of January 2005.

Motion Carried

**R-6083** **E. YAKEMCHUK**

That authority to proceed with third and final reading of By-Law No. 1-2005 be given this 11<sup>th</sup> day of January 2005.

Motion Carried Unanimously

**R-6084** **A. PIDRUCHNEY**

That By-Law No. 1-2005 be given third and final reading and finally passed this 11<sup>th</sup> day of January 2005.

Motion Carried

Auditors The Administrator informed Council that Section (280)1 of the Municipal Government Act read that each Council must appoint one or more Auditors for the municipality.

Council having discussed this item; it was moved by:

**R-6085** **E. YAKEMCHUK**

That the Auditing Firm of Wide & Company be appointed as Auditors for the County of Two Hills No. 21 for the 2005 fiscal year.

Motion Carried Unanimously

Legal Surveyor The Administrator informed Council that the County requires from time to time the service of a Legal Surveyor for the provision of legal road plan revisions and cancellations due to road construction projects and that Rachynski Land Survey's Ltd. has provided this professional service in the past.

Council having discussed this item; it was moved by:

**R-6086**

**E. YAKEMCHUK**

That the Legal Surveying Firm of Rachynski Land Surveys Ltd. be engaged (when required) to provide legal land survey service for the County of Two Hills in the 2005 fiscal year.

Motion Carried

Engineering  
Services

The Administrator informed Council that County has over the past several years retained the firm of AMEC (Torchinsky Engineering Ltd.) for the provision of Road Engineering Services.

Council having discussed this item; it was moved by:

**R-6087**

**R. HRUDEY**

That the Council of the County of Two Hills retain the service of an Engineering Firm by way of appointment or tender invitation for the projects within the County requiring engineering services in the 2005 fiscal year.

Motion Carried Unanimously

Goals &  
Objectives  
Meeting

The Administrator informed that Council has over the past several years held a Special Meeting to address and announce Goals & Objectives as Council of the Whole.

Council held a Workshop on December 15 & 16, 2004 (with the guidance of HR Group) to discuss Council's Roles & Responsibilities and the establishment and purpose of Goals & Objectives.

Council having discussed this item; it was moved by:

**R-6088**

**P. GORDEYKO**

That the Goals and Objectives Meeting be held on Wednesday, January 19, 2005 at 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Policy Manual  
Meeting

The Administrator informed Council that the County has on hand (since August 1995) a Municipal Policy & Information Manual, of which addresses the following:

Organizational Structure, Administration, Agriculture, Council, Development, Fire & Communications, Park Control, Public Works & Utilities.

Council having discussed this item; it was moved by:

**R-6089**

**A. PIDRUCHNEY**

That the Municipal Policy and Information Manual Review Meeting date be referred to the February 2005 Council Meeting.

Motion Carried

Budget Meeting

That Administrator informed Council that a meeting should be set for review of the *first draft* proposed Municipal Budget Estimates for the 2005 fiscal year.

Council having discussed this item; it was moved by:

**R-6089a**

**P. GORDEYKO**

That the *first draft* Municipal Budget Estimates Review Meeting for the 2005 fiscal year be held on Tuesday, February 1, 2005 at 10:00 a.m. in the Council Chambers.

Motion Carried

Roles & Resp.  
Workshop

The Administrator informed Council that the Roles & Responsibilities Workshop 2005 will be held throughout various locations in the province (at no cost to the participants). The closest location is Vermilion on February 16, 2005 at the Super 8 Motel, commencing from 1:00 p.m. to 5:00 p.m.

Council having discussed this item; it was moved by:

**R-6090**

**R. HRUDEY**

That Council & Administrative Staff (appointed by the Administrator) be authorized to attend the Roles & Responsibilities Workshop (2005) in Vermilion on February 16, 2005.

Motion Carried Unanimously

Mun Law Seminar

The Administrator informed Council that the law firm of Brownlee LLP is once again hosting their Municipal Law Seminar for elected officials and administration staff in Edmonton on Wednesday, February 16, 2005.

Council having discussed this item; it was moved by:

**R-6091**

**P. GORDEYKO**

That Councillors wishing to attend the Brownlee LLP Municipal Law Seminar be authorized to attend on behalf of the County of Two Hills No. 21.

Motion Carried

Planning  
Conference

The Administrator informed Council that the Community Planning Association of Alberta holds a Planning Conference on an annual basis within the province to discuss Land Use Planning within municipalities.

This years Conference will be held on April 11, 12 & 13, 2005 in Red Deer at the Capri Centre and will focus on the connections between Community Planning, Economic Development, Inter-Municipal Agreement, Regional Planning Frameworks and Governance.

Council having discussed this item; it was moved by:

**R-6092**

**A. PIDRUCHNEY**

That Council, along with the County Development Officer be authorized to attend the 2005 Alberta Annual Planning Conference in Red Deer on April 11 to 13, 2005.

Motion Carried

Public Auction

The Administrator informed Council that on December 17, 2004 at 11:00 a.m. the County offered for sale (by Public Auction) two parcels of land, having no offers being received for the said lands:

- Pt. SE 31-54-6-W4 (.0092 acres)
- Pt. NW 25-56-15-W4 (4.00 acres)

Section 424(1)(2)(3) reads that the municipality may become the owner of the said lands after the Public Auction, if they were not sold at the Public Auction and may dispose of the lands in accordance with Section 425 of the M.G.A. (by selling at a price that is as close as reasonably possible to the market value of the parcel).

Council having discussed this item; it was moved by:

**R-6093**

**A. PIDRUCHNEY**

That the County of Two Hills take title to the said two parcels of land offered for sale at the December 17, 2004 Public Auction (not sold) and offer to sell (by way of invitation/ad) the said land at a price that is close as reasonably possible to the market value of the said land, once title is received in the County's name.

Motion Carried Unanimously

SDAB

The Administrator informed Council that the County advertised in November 2004, inviting applications from persons wishing to serve on the County's Subdivision & Development Appeal Board.

Received three applications – Messrs. Harvey Hasiuk, Ed Babych and Robert Bachelet, of which were approved by Council.

Re-advertised, requesting that interested individuals submit their written application on or prior to January 7, 2005.

This item being referred to the afternoon session of the Council Meeting.

**Correspondence & Information Items**

- Alliant Engineering re: 2004 Bridge Inspection Report, being referred to the Public Works Meeting in February 2005.
- Canada Alberta Water Supply Expansion Program.
- George & Georgina Simpson re: Lac Sante Subdivision Resort Concerns.
- Employee Workshop Attendance.
- AAMD&C
  - Newsletter – December 10, 2004
  - BSE Update – December 14, 2004 & January 4, 2005
- Town of Two Hills re: Natural Gas Franchise.
- Alliant Engineering re: Bridge/Road Survey Invoice Statement.
- Council Meeting Self Evaluation Form.

Unightly  
Premises

Councillor, P. Gordeyko has once again informed Council on the unsightly premises within the Hamlet of Musidora.

Council having discussed this item; it was moved by:

**R-6094**

**P. GORDEYKO**

That administration seek legal advice to remedy the unsightly premises within the Hamlet of Musidora.

Motion Carried

Councillor, P. Gordeyko informed Council on the Regional Waste Management Commission, Private Refuse Hauling Contract vs. Commission Hauling Cost Estimates that are to be discussed at the Regional Landfill Commission Meeting on January 11, 2005.

**R-6095**

**E. YAKEMCHUK**

That the meeting be recessed for lunch – time 11:54 a.m.

Motion Carried

The County Council meeting reconvened at 1:20 p.m., having all Councillors in attendance.

Mr. Rick Stefanetz (as per Council Meeting of December 14, 2004) was invited to the Council Meeting to address the proposed Shalka Lake Road realignment and presented the following:

- Moving equipment on this portion of RR 141 is unsafe
- Rick Stefanetz and Pat Sambor will provide black dirt for this road project
- RR 141 is a safety issue to the traveling public

D. Laing, Public Works Supervisor informed that .8 km of RR 141 was previously reviewed with AMEC and will be placed on the 2005 road tour.

There being no further comments, Mr. Rick Stefanetz thanked Council for their time and left the Council Chambers.

D. Laing met with Petra Products and informed that 100,000 liters of RS100 oil is available at .30¢ per liter. It was the consensus of Council to offer .28¢ per liter; having this item being referred to the Department Head Meeting.

Two Hills Elementary Parent Council Committee Members, Kerry Fox, Tammy Tarkowski and Roberta Rudkowsky were invited into the Council Chambers to discuss County involvement in their proposed Play Ground Projects at the new K-12 school.

The delegation requested that the County supply, haul and level 500 cubic yards of sand for the said project.

TH Parent  
Committee

There being no further questions or comments, the Two Hills Elementary Parent Council Committee left the Council Chambers.

Council having discussed this item; it was moved by:

**R-6096**

**P. GORDEYKO**

That the County of Two Hills supply, haul and level 500 cubic yards of sand, plus supply eight hours equipment for the proposed Play Ground Project at the new K-12 school.

Motion Carried Unanimously

D. Laing, Public Works Supervisor left the Council Chambers.

SDAB

The Subdivision and Development Appeal Board Membership Applications were placed back on the table, having the following two applications being submitted:

- Orest Yackimec and Bill Zeleny

Council having discussed this item; it was moved by:

**R-6097**

**R. HRUDEY**

That Council approve Messrs. Orest Yackimec and Bill Zeleny for appointment to the County's Subdivision & Development Appeal Board.

Motion Carried Unanimously

The Administrator informed Council that area Councillor (Division 5) has asked that the County obtain engineering estimate for realignment of RR 132, located between SW 35 & SE 34-56-13-W4 (approximate length being one-half mile).

This road was referred to the Public Works Supervisor for the spring road tour.

RR 63

The Administrator informed that the area Councillor (Division 1) has requested that provincial funding be requested for the upgrading of RR 63 (from Twp Rd 552 – north 2 miles).

Council having discussed this item; it was moved by:

**R-6098**

**A. PIDRUCHNEY**

That an engineering cost estimate be obtained for the upgrading and widening of RR 63 – north of Twp Rd 552 – north 2 miles.

Motion Carried

The Administrator informed Council that Highland Feeders Access Road Proposed Paving/Construction Project received written response from Highland Feeders, adding on to the County's share the construction of the access road to the Biogas Plant (with County equipment), cost estimate being \$75,092 for 0.8kms.

Councillor, R. Hrudehy instructed Administration obtain more information on the construction of the access road to the Biogas Plant from AMEC.

**Correspondence/Information Items**

- Alberta Association of Landowners for the Protection of Agricultural Land re: newsletter.
- County Employment Opportunities Advertisement.
- Elected Officials Remuneration Rate Survey.
- Bills and Paysheets.

Elected Official  
Remuneration

The Administrator presented the comparison (surrounding counties) Elected Official Remuneration Rates Survey announcing 2004 remuneration rates.

Council having discussed this item; it was moved by:

**R-6099**

**R. HRUDEY**

That the Elected Official Remuneration Rates for 2005 fiscal year be approved as herein written:

Mileage - .40¢ per kilometer

Meeting Per Diem - \$150.00 per day

Subsistence - \$175.00 – out of County overnight (without receipt) or actual cost (with receipt) if over this amount

Meal Allowance – Breakfast - \$15.00, Lunch - \$20.00, Supper \$25.00 (with receipt)

Parking – (with receipt)

Phone Allowance - \$60.00 (without receipt)

Motion Carried Unanimously

**R-6100**  
Camera

**P. GORDEYKO**

That Council meet in camera to discuss employee salaries for the 2005 fiscal year – time 3:43 p.m.

Motion Carried

**R-6101**

**E. YAKEMCHUK**

That Council revert back to their open public meeting – time 4:10 p.m.

Motion Carried

Salary Increase

Council having discussed employee salary increases (in camera) for the 2005, 2006 & 2007 fiscal year; it was moved by:

**R-6102**

**E. YAKEMCHUK**

That employees receive a 3% salary increase for each of the three consecutive fiscal years 2005, 2006 & 2007.

Motion Carried Unanimously

Adjournment

Council having dealt with all items contained on the Agenda; it was moved by:

**R-6103**

**P. GORDEYKO**

That the Council Meeting be adjourned – time 4:13 p.m.

Motion Carried

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REEVE

\_\_\_\_\_  
ADMINISTRATOR