

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
February 8, 2005**

Meeting Called to Order The Regular Council Meeting was called to order by the Reeve, A. Sayler at 10:15 a.m. on Tuesday, February 8, 2005.

Attendance Present were:

A. Pidruchney	R. Hrudey
A. Sayler	E. Yakemchuk
P. Gordeyko	G.N. Popowich, Administrator
	S. Dary, Recording Secretary

Agenda The Agenda for the February 8, 2005 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Delegation – 11:00 a.m. Two Hills Swimming Pool Authority
- Alberta Capital Finance Authority Annual General Meeting
- Two Hills County Adult Learning Council re: Host Agreement
- AAMD&C Executive Meeting Attendance
- AAMD&C Spring (2005) Convention
- County Public Works Shop/Mechanic Report for January 2005 and Equipment/Vehicle Quotes
- Assessment Agreement
- AAMD&C Rural Transportation Grant Review Committee
- In Camera Session
- Retirement re: Elected Officials
- PFRA Information
- Virgil Huculak re: Dust Control Concerns

There being no further additions; it was moved by:

R-6108

A. PIDRUCHNEY

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the January 11, 2005 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption. There being no errors or omissions; it was moved by:

R-6109

R. HRUDEY

That the January 11, 2005 Regular Council Meeting Minutes be approved and signed.

Motion Carried

The minutes of the January 19, 2005 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption. There being no errors or omissions; it was moved by:

R-6110

E. YAKEMCHUK

That the January 19, 2005 Special Council Meeting Minutes be approved and signed.

Motion Carried

The Administrator informed Council that as per Council's directive, retained Brownlee LLP to assist in addressing the Unsightly Premises within the Hamlet of Musidora.

Reports

Councillor, R. Hrudehy reported on the North East Water Coalition Meeting attended on January 31, 2005, Regional Landfill Meeting attended on February 7, 2005 and the ASB Provincial Conference attended on January 25-27, 2005.

Councillor, P. Gordeyko also reported on the North East Water Coalition Meeting attended and the Highway 45 Meeting addressing regional governance attended on January 18, 2005, having the next meeting being held on March 1, 2005.

Councillor, A. Pidruchney reported on the Association of Alberta Co-Op Seed Cleaning Plants Ltd. Conference attended on January 13-15, 2005.

Mrs. Carol McLean, President and Mrs. Gladys Haag, Secretary for the Two Hills Swimming Pool Authority were invited into the Council Chambers to present Pool Authority Activities and Board Functions:

- Pool closed December 21, 2005 for maintenance and upkeep
- New tiles were installed
- New sauna heater donated and installed
- Swimming pool repair was undertaken (under warranty)
- Three phase power was installed
- Coal fired boiler was installed
- Painting was done to the front door
- Chlorine system updated
- Operating loan has been paid
- Presently have a surplus of approximately \$20,000.00
- February 15, 2005 pool is scheduled to reopen
- The current Board will be resigning at the next annual general meeting
- March 2, 2005 the annual general meeting will be held, without new re-election the pool will not reopen (six on the Board)
- No staff currently employed, new Board will have to deal with this issue
- The Town of Two Hills is not interested in taking over the facility
- A private firm could purchase the swimming pool
- The Legacy Grant was applied for and not approved

There being no further questions or comments, Mrs. McLean and Mrs. Haag thanked Council for their time and left the Council Chambers.

Bank Rec.

The Bank Reconciliation Report for the month ending December 2005, indicating a bank balance of \$128,862.68 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the Bank Reconciliation Report; it was moved by:

R-6111

E. YAKEMCHUK

That the Bank Reconciliation Report for the month ending December 2005 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Landfill Site Spraying

The Administrator informed Council that the County has stationed at the Regional Landfill Site a communication tower, complete with anchor site and pole barn for chemical containers.

The Regional Landfill Commission is requesting that the County spray for restricted weeds at the site on an annual basis for the cost of chemical only.

Council having discussed this item; it was moved by:

R-6112 **A. PIDRUCHNEY**

That the request for Regional Landfill Site Weed Control be referred to the Agricultural Service Board Department.

Motion Carried

Policy Meeting

The Administrator informed Council on January 11, 2005 Council Meeting R-6089, the County has on hand a Municipal Policy & Information Manual, of which addresses the following:

Organizational Structure, Administration, Agriculture, Council, Development, Fire & Communications, Park Control, Public Works and Utilities.

Council having discussed this item; it was moved by:

R-6113 **R. HRUDEY**

That the Municipal Policy/Procedure Review Meeting be held on Tuesday, March 22, 2005 at 10:00 a.m. in the County Office Council Chambers.

Motion Carried

R-6114 **R. HRUDEY**

That the meeting be recessed for lunch – time 11:55 a.m.

Motion Carried

The County Council Meeting reconvened at 1:00 p.m., having all Councillors in attendance.

Biogas Plant
Road

The Administrator informed that Council resolved to provide 37% of the unfunded portion (to a maximum of \$300,000) for the Highland Feeders Access Road Paving/Construction Project.

Correspondence from Highland Feeders Limited indicates that the County agreed to construct the 0.8kms of road to the Biogas Plant.

Cost for this upgrade being: Contractor - \$75,092 County Forces - \$45,000

Council having discussed this item; it was moved by:

R-6115 **R. HRUDEY**

That the County of Two Hills provide all necessary equipment and labour, excluding road packing equipment to construct 0.8kms of access road to the Biogas Plant at a cost not exceeding \$35,000, thus having the Highland Feeders funding all engineering, material, right-of-way, borrow costs and packing equipment for the road project in question.

Motion Carried

Texas Gate

The Administrator informed Council that Pt. SW 20-54-8-W4 (County land) is the County's gravel pit area (Slawa Pit).

Access to our pit and gas well site is fenced and gated (as the leasee of the property pastures cattle on the said land).

To make access more user friendly to both parties, Husky Oil has agreed to cost share (50/50) the construction and installation of a texas gate at the existing land access site.

Council having discussed this item; it was moved by:

R-6116

A. PIDRUCHNEY

That Council approve (on a cost share basis 50/50 with Husky Oil), the installation of a Texas gate at the access point to the land in question, being the Pt. SW 20-54-8-W4.

Motion Carried

Correspondence & Information Items

- Accounts Payable/Time Sheets – presented at meeting
- Prairie Grain Roads Program – Twp. 544 Application Review
- (ICAP) Program – Interest Funds Utilization Request
- 2004 FCSS Annual Report
- Seniors Emergency Medical Alert Program
- County of St. Paul Annual Curling Fun Bonspiel
- 2005 District 5 (AAMD&C) Curling & Crib Tournament
- 2005 Alberta Annual Planning Conference re: Update
- Seasonal Employment Opportunities Ad
- North East Water Management Coalition re: Regional Partnership Initiative Exploration Grant
- Alberta Municipal Affairs re: Linear Assessment
- Alliant Engineering re: Bridge Status Update and Local Road Upgrade
- Council Meeting Self Evaluation

Capital Finance
Authority-shares

The Administrator informed Council that the Annual General Meeting of the Alberta Capital Finance Authority will be held on Thursday, March 10, 2005, commencing at 10:00 a.m. at the Delta Edmonton South (Imperial Room).

The Director, Mr. Harold Johnsrude, representing Class B Shareholders (being municipal authorities) will be in attendance to represent and vote the share of municipal authorities.

Council having discussed this item; it was moved by:

R-6117

R. HRUDEY

That Mr. Harold Johnsrude or designee, be appointed to represent and vote the shares of the County of Two Hills No. 21 at the Annual General Meeting of the Alberta Capital Finance Authority to be held on March 10, 2005 in Edmonton.

Motion Carried

Adult Learning

The Administrator informed Council that the County of Two Hills officiates as the legal host for the Two Hills County Adult Learning Council.

As Legal Host, the County (on behalf of the Minister of Learning) receives provincial funding on behalf of the Adult Learning Council.

The County Adult Learning Council requires for its records, documentation acknowledging that the County of Two Hills No. 21 will continue to serve as the legal host.

Council having discussed this item; it was moved by:

R-6118

P. GORDEYKO

That the County of Two Hills No. 21 agree with the terms of the Legal Host Agreement and continue to be the designated Legal Host for the Two Hills County Adult Learning Council.

Motion Carried

AAMD&C
Attendance

The Administrator informed Council that the AAMD&C (President & Executive Members) meet with member Council's on a rotation basis.

Being that President Johnson's Council Meetings are on the same dates as our Council Meetings, the AAMD&C Executive would like to attend our office on Thursday, May 5, 2005 from 11:00 a.m. to 12:00 noon (this is our Department Head Meeting date).

Council having discussed this item; it was moved by:

R-6119 **E. YAKEMCHUK**

That the AAMD&C Board Members be invited to the County Council Department Head Meeting on Thursday, May 5, 2005, having the County hosting lunch for the AAMD&C Executive.

Motion Carried Unanimously

AAMD&C
Spring Convention

The Administrator informed Council that the Spring (2005) AAMD&C Convention will be held at the Delta Edmonton South and Coast Terrace Inn from April 4 – 6, 2005.

Council having discussed this item; it was moved by:

R-6120 **A. PIDRUCHNEY**

That Council, along with the Administrator and Public Works Supervisor be authorized to attend the Spring 2005 AAMD&C Convention in Edmonton, from April 4 - 6, 2005.

Motion Carried

Accurate
Assessment

The Administrator informed Council that the Memorandum of Agreement between the County of Two Hills No. 21 and Accurate Assessment Group Ltd. for general assessment services for the fiscal years 2000 to 2004 for the annual sum of \$49,250 expires on completion of the 2004 assessment year, being February 28, 2005, unless the parties mutually agree in writing to extend the said agreement on or prior to June 30, 2005.

Accurate Assessment Group has agreed to extend the existing Agreement for Assessment Services for the next ensuring five fiscal years, commencing on April 1, 2005 to March 31, 2010, for the same annual rate of \$49,250.00.

Council having discussed this item; it was moved by:

R-6121 **R. HRUDEY**

That the County of Two Hills No. 21 agree to extend the existing Agreement for Assessment Services with Accurate Assessment Group for the next five fiscal years, commencing April 1, 2005 to March 31, 2010, for the annual sum of \$49,250.00.

Motion Carried Unanimously

Tran. Review
Committee

The Administrator informed Council that the AAMD&C is requesting nominations from member municipalities to establish (once again) a Rural Transportation Grant Review Committee.

The Two Hills County CAO was member on this Committee approximately four years ago, and asks that Council once again endorse his nomination to sit on the this Committee (if selected by the AAMD&C Board of Directors).

Council having discussed this item; it was moved by:

R-6122 **P. GORDEYKO**

That County Council endorse the County CAO's nomination to sit on the Rural Transportation Review Committee.

Motion Carried Unanimously

Retirement Policy Councillor, E. Yakemchuk informed Council that former Division 5 Councillor, J. Leonty has not received his 5 and 10 year County pins and retirement gift.

Council having discussed this item; it was moved by:

R-6123

E. YAKEMCHUK

That Administration address the Elected Officials Retirement Policy and inform Council on the same at the next Council Meeting.

Motion Carried Unanimously

Councillor, R. Hrudey informed Council that Western PFRA may be restructuring.

The Administrator informed Council that correspondence has been received from Mr. Virgil Huculak regarding dust control on RR 150 (Willingdon Seed Cleaning Plant Road).

It was the consensus of Council that correspondence from Virgil Huculak be referred to the Willingdon Seed Cleaning Plant Board.

Next Meeting Date Discussion took place on the Regular Council Meeting Date; having the Administrator requested that the next Council Meeting be rescheduled to March 15, 2005.

Council having discussed this item; it was moved by:

R-6124

E. YAKEMCHUK

That the next County Council Meeting be held March 15, 2005 at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Messrs. Don Laing and Darrin Woloshniuk were invited into the Council Chambers to present the County of Two Hills Equipment/Repair Report for January 2005 and Equipment/Vehicle Quotes:

Eljay Cone Crusher

The Unit came through the shop, there were two bearings in the shaker deck that were beginning to fail. This was why the deck was not shaking properly. The heater and circulating pump were also installed. Rollers were replaced as well as the gearbox oils changed.

Clemro Jaw

The unit came through the shop, gearbox oils were changed, as well as some minor repairs.

D. Woloshniuk recommended that a conveyor be placed between the jaw and sand eliminator.

Elrus Sand Eliminator

The unit is in the shop, we are doing some minor repairs and servicing.

D7R XR 2 #003-028 Cat

The unit is in the shop, minor repairs are being done to the machine, a major service was done. The transmission oil, hydraulic and final drive oils and filters were changed, the antifreeze was also changed. New cutting edges were installed, waiting for Finning to come to measure the undercarriage for wear. Finning was in to replace the hydraulic cooler on the unit because it was leaking.

1320 Ford Tractor #010-002 (Jackfish Lake)

The unit was serviced and checked over, a circuit board and a timer switch were replaced. The gauge wheels were repaired on the mowing deck.

1215 Ford Tractor #010-001 (Sandy Lake)

The unit was serviced and the left side spindle was repaired. The gauge wheels on the mower were also repaired on the mowing deck.

821C Case Loader #003-031

Hammer Equipment was in to replace a steering valve. The loader would lose steering control for a second and then would be ok again, this solved the problem. Cutting edges were also put on the loader and the teeth removed for winter.

Volvo L120C Loader 003-002

Two brake accumulators were changed on the machine.

Tomas M233 Skid Steer #003-012

The unit is presently being serviced, minor repairs are being made.

1985 C7000 Fuel Truck #002-206

The truck was brought in for an inspection, repairs were made to the truck. The truck was sent to ARS Welding for the tank to be inspected. The tank has to be inspected because Transport Canada requires it. The tank does not meet Provincial Standards.

1998 RD688 Mack #002-203

The transmission brake was replaced on the truck.

Throughout the month regular servicing was done to County Gas and Public Works Vehicles.

It was the consensus of Council that the D7G Crawler Tractor be repaired and not replaced in the 2005 budget year.

D. Laing will be presenting equipment/vehicle quotes at the February 9, 2005 Special Council Meeting.

R-6125
Camera

P. GORDEYKO

That Council meet in camera – time 4:05 p.m. for the purpose of discussing public works personnel.

Motion Carried

R-6126

R. HRUDEY

That Council revert back to their open public meeting – time 4:55 p.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the meeting agenda; it was moved by:

R-6127

P. GORDEYKO

That the meeting be adjourned – time 4:56 p.m.

Motion Carried

REEVE

ADMINISTRATOR

