

**COUNTY OF TWO HILLS NO. 21 COUNTY COUNCIL MEETING
May 10, 2005**

Meeting Called To Order The County Council Meeting was called to order by the Reeve, A. Saylor at 10:00 a.m. on Tuesday, May 10, 2005.

Attendance Present were:

A. Pidruchney	R. Hrudey
A. Saylor	E. Yakemchuk
P. Gordeyko	G.N. Popowich, Administrator
	S. Dary, Recording Secretary

Agenda The Agenda for the May 10, 2005 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Agricultural Service Board Program Guidelines
- Quality Management Plan for Natural Gas Distributors
- Bridge File 74273 – WNW 54-15-W4
- Delegation – Mike Kotelko re: Dust Control
- Willingdon Agricultural Society
- In-Camera Session
- Information Tech Position

There being no further additions; it was moved by:

R-6183

A. PIDRUCHNEY

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the April 14, 2005 County Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

Councillor, R. Hrudey requested that Administration provide a list of all water disposal wells within the County of Two Hills, together with his request to review the Water Truck Haulers utilizing County Roads.

There being no further business arising from the minutes; it was moved by:

R-6184

R. HRUDEY

That the April 14, 2005 County Council Meeting minutes be approved and signed.

Motion Carried

Council Committee Reports

Councillor, R. Hrudey reported on the Water Coalition Meeting attended in Edmonton.

Councillor, P. Gordeyko reported on the Eagle Hill Foundation (1995) Board Meeting attended on April 26, 2005.

Mr. Mike Kotelko, Highland Feeders Limited was invited into the Council Chambers to discuss dust control applications in front of residences and presented the following concerns:

- Truckers are being informed that they should be traveling on the resource road leading to the feedlot.
- The area being considered for dust control is very large and the roads are being utilized for more than feedlot use.
- Highland Feeders will consider the request to apply dust control in front of residence on Pt. NE 15-54-14-W4.
- Tax cost on Bio-Gas Plant in 2006 should provide revenue to the County for road maintenance.
- Will be willing to cost-share dust control fees with the County and or residents.
- Correction line road traffic will be considered.

On conclusion of a question/answer period, Mr. Mike Kotelko thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

R-6185
Highland Feeders-
Dust Control

R. HRUDEY

That all residences affected by the operations of Highland Feeders Limited residing alongside Twp. Rd. 550 west of Hwy. 45 to SH 857 and two residences alongside RR 142 be provided with dust control at a cost (to Highland Feeders) of \$400.00 per residence (as per policy) and at a cost of 100% (to Highland Feeders) for the residence on Pt. NE 15-54-14-W4.

Motion Carried Unanimously

Bank Rec.

There being no further items to report on, the Bank Reconciliation Report for the month ending March 2005, indicating a bank balance of \$486,823.92 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the Bank Reconciliation Report; it was moved by:

R-6186

P. GORDEYKO

That the Bank Reconciliation Report for the month ending March 2005 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried Unanimously

By-Law 2-2005

The Administrator presented for Council's review and consideration, By-Law No. 2-2005, of which authorizes the rates of taxation to be levied against assessable property within the County of Two Hills No. 21 for the 2005 taxation year.

Council having reviewed and discussed By-Law No. 2-2005 as presented; it was moved by:

R-6187

R. HRUDEY

That By-Law No. 2-2005 be given first reading this 10th day of May 2005.

Motion Carried

R-6188

P. GORDEYKO

That By-Law No. 2-2005 be given second reading this 10th day of May 2005.

Motion Carried

R-6189

A. PIDRUCHNEY

That authority to proceed with third and final reading of By-Law No. 2-2005 be given this 10th day of May 2005.

Motion Carried Unanimously

R-6190 **E. YAKEMCHUK**

That By-Law No. 2-2005 be given third and final reading and finally passed this 10th day of May 2005.

Motion Carried

TH RCMP – Golf The Administrator informed Council that the Two Hills RCMP Detachment is hosting its 12th Annual Charity Golf Tournament on Wednesday, June 8, 2005 at the Two Hills Lions Golf & Country Club. Proceeds from the Tournament are distributed directly to Community Policing Initiatives in the area, such as: Victim Services, Crime Watch – Two Hills, Andrew/Willingdon/St. Micheal, Prevention of Alcohol and Risk Related Trauma in Youth and Drug Abuse Education Program.

Council having discussed this item; it was moved by:

R-6191 **A. PIDRUCHNEY**

That the County of Two Hills provide a (grant) donation to the RCMP 2005 Charity Golf Tournament (in-lieu of individual grants to the said organizations) in the amount of Five Hundred (500.00) dollars.

Motion Carried

Municipal Historic Program The Administrator informed Council of correspondence addressed to the Myrnam Seventh Day Adventist Church Historical Society from Alberta Community Development announcing a grant program for Provincial & Municipal Historical Resources.

Having Administration obtaining information from Alberta Community Development on Owners of Designated Municipal Historical Sites; it was moved by:

R-6192 **A. SAYLER**

That Council take no action on this issue until Administration obtains all information on the Municipal Historic Resource Designation Program.

Motion Carried

AESA The Administrator informed Council that the AESA Committee held interviews for some candidates who submitted their application for the position of Municipal Conservation Technologist, having the AESA Committee recommending the hiring of Mr. Kristian Stephen.

Council having discussed this item; it was moved by:

R-6193 **P. GORDEYKO**

That Council approve the employ of Mr. Kristian Stephen as Municipal Conservation Technologist, effective May 24, 2005.

Motion Carried

ICAP The Administrator informed Council that there remains the approximate sum of \$185,496 (1/3-1/3-1/3 share) in ICAP that the County did not yet access.

ICAP is willing to allow our municipality to submit another project to utilize our remaining ICAP entitlement. There is \$61,832 left, provincial and federal. This would allow for a project worth approximately \$200,000 including GST, when our share is factored in. Deadline for project completion is March 31, 2006. Having our application to be submitted by June 2005.

Projects identified were the upgrading of the **County Office Lower Level and Municipal Public Works Shop** re: new larger Committee Room, complete with air ventilation system, energy efficient lighting, soundproof ceiling, electrical upgrade, Wilcor shelve storage system.

Main Public Works Shop – install new high energy hot water tank, 60 gallon, new energy efficient natural gas furnace (complete with duck cleaning), install new efficient overhead infra-red heaters (8 units), new commercial metal insulated doors, complete with industrial weather stripping & sweep, 5 single units, 1 row of windows, new overhead fans (5 units), install ½” plywood sheeting over existing bare insulation on north/south walls, complete with fire resistant paint.

Council having discussed this item it was moved by:

R-6194

E. YAKEMCHUK

That Council approve the identified project for funding under the ICAP Program.

Motion Carried

Order – Musidora

The Administrator informed Council that since 2003 submitted Orders to the owner of Lots 8 to 14, Block 2 Plan 1275EO within the Hamlet of Musidora to remove the existing derelict vehicles from the properties in question. His refusal to accept a registered letter of April 1, 2005 from the Post Office, resulted in retaining the RCMP to hand deliver an order of April 22, 2005, thus giving him 20 days to remove the said vehicles from his property.

Reeve, A. Saylor informed that Mr. Ambler phoned his and informed that he is planning to have an Auction Sale for the vehicles in question in the very near future.

Council having discussed this matter; it was moved by:

R-6195

R. HRUDEY

That Administration vary the date of the County of Two Hills designated Officer’s Order (dated April 22, 2005) from May 12, 2005 to May 31, 2005, for the removal of all the existing vehicles from the properties in question.

Motion Carried Unanimously

Willingdon –
reserve land

The Administrator informed Council that the Village of Willingdon is once again inquiring on the status of the municipal/school reserve land within the Village of Willingdon, being Lot 11-MSR, Block 16, Plan 792-1833, containing 1.90 acres.

The Village is requesting that the said municipal/school reserve land be transferred to the Village.

St. Paul Education has advised in writing (copy attached) that they no longer require this reserve land and the same can be transferred to the Village.

Council having discussed this item; it was moved by:

R-6196

R. HRUDEY

That Administration be directed to prepare a By-Law for the purpose of removing the municipal/school reserve designation from the land in question, pursuant to Section 675 of the MGA and transfer the said land to the Village of Willingdon.

Motion Carried

A. Hohol – Right-
of-Way

The Administrator informed Council at their meeting of August 15, 2002 the County entered into an undeveloped road right-of-way license agreement with Mr. Allan Hohol, for the road right-of-way located on the NW 32-55-12-W4.

Clause 12 of this agreement announces that the licensee shall not construct any fence on the license area without written approval from the County.

The Licensee, Mr. Allan Hohol has submitted a written request to construct a fence and locking gate across the portion of the licensed road allowance in question.

Council having discussed this item; it was moved by:

R-6197

P. GORDEYKO

That Council authorize the licensee to construct and place a fence on the license area on NW 32-55-12-W4 as addressed in Clause 12 of the undeveloped road right-of-way agreement.

Motion Carried Unanimously

R-6198

E. YAKEMCHUK

That the meeting be recessed for lunch – time 12:00 noon.

Motion Carried

The Council Meeting reconvened at 1:17 p.m., having all Councillors in attendance.

Gravel Lease Agr.

The Administrator informed that a gravel lease agreement was obtained for the crushing and removal of gravel on SW 3-56-16-W4.

The Gravel Lease Agreement (complete with elimination rights) is for a three-year period – April 2005 to April 2008.

Council having discussed this item; it was moved by:

R-6199

R. HRUDEY

That the Gravel Lease Agreement for the crushing and removal of gravel on the SW 3-56-16-W4 be approved and signed.

Motion Carried

The Administrator informed Council that as previously advised, under the new Alberta Municipal Infrastructure Program, the County will receive \$496,467 each year for three years, based on population estimates for 2006 (our estimated population is at 2,745). Allocations for the subsequent two years of this program will be adjusted accordingly to the census number available in 2007.

The Administrator informed Council that Alberta Transportation requests (annually) that municipalities review their Bridge Program and submit an updated three-year Bridge Request List.

Bridge Request List

The updated three-year Bridge Request List is to be submitted to Alberta Transportation by May 16, 2005, having Alberta Transportation reviewing the said list and responding to the same by August 30, 2005.

Council having discussed this item; it was moved by:

R-6200

R. HRUDEY

That the updated Bridge Request List for the 2006/07/08 fiscal years as presented and reviewed be approved by Council and submitted to Alberta Transportation for review and comment.

Motion Carried Unanimously

Road Plan 1381R Closure

The Administrator informed Council that the landowners of SE & SW 30-54-12-W4 have on several occasions verbally requested that Road Plan 1381R, within the SE & SW 30-54-12-W4 be closed to the traveling public.

Section 24 of the MGA authorizes Council (with the approval of the Minister of Infrastructure) to close the whole or any part of a road described in a surveyed Road Plan that Council determines is no longer required for use by the traveling public owing to the existence of an alternate route.

Council having discussed this request for road closure; it was moved by:

R-6201

P. GORDEYKO

That Council of the County of Two Hills No. 21 approve the closure of Road Plan 1381R, affecting the SE & SW 30-54-12-W4, subject to approval of the Minister of Infrastructure.

Motion Carried Unanimously

Agreements

The Administrator presented the agreements for the following listed Road Upgrade Projects that were obtained:

- Highland Feeders – Bio-Gas Access Road
- Twp. Rd. 542 – east of Hwy. 36

Council having discussed this item; it was moved by:

R-6202

R. HRUDEY

That the Agreements 0436, 0437, 0438, 0439 (Highland Feeders Road) and 0528, 0529, 0530, 0531, 0532, and 0533 (Twp. Rd. 542) be approved by Council.

Motion Carried Unanimously

SDAB – Appeal
Committee

The new Agricultural Service Board Program Guidelines indicate that, “Under legislation, a local authority shall at least annually appoint an Independent Appeal Committee to hear and determine appeals addressed under the Weed Act”.

The County Agricultural Service Board Committee has recommended that the County appointed Subdivision & Development Appeal Board Members be invited to submit their names to sit on this Independent Appeal Committee.

Council having discussed this item; it was moved by:

R-6203

P. GORDEYKO

That the County of Two Hills Subdivision Development Appeal Board Members be invited to submit their written approval to sit on the County Agricultural Service Board Appeal Committee.

Motion Carried Unanimously

Quality
Management Plan

The Administrator informed Council that the Quality Management Plan was initiated to ensure that all people involved in the distribution of natural gas are fully aware of their responsibilities and the regulatory requirements for the construction, operation and maintenance of natural gas distribution systems.

Each distributor is required to sign the Quality Management Plan document to acknowledge their understanding of their responsibilities.

Council having discussed this item; it was moved by:

R-6204

A. PIDRUCHNEY

That the Quality Management Plan for Natural Gas Distribution be approved by County Council this 10th day of May 2005.

Motion Carried Unanimously

Detailed Design
Report

The Administrator presented a Detailed Design Report on Bridge File 74273 – WNW 24-54-15-W4 for Council's review and consideration.

Council having discussed this item; it was moved by:

R-6205

R. HRUDEY

That the Detailed Design Report on Bridge File 74273 be submitted to Alberta Transportation for review.

Motion Carried Unanimously

Willingdon Ag.
Society – gravel

Councillor, E. Yakemchuk presented Council with correspondence received from the Willingdon Agricultural Society requesting approximately 50 yards of gravel for the unloading area of the riding arena.

Council having discussed this item; it was moved by:

R-6206

E. YAKEMCHUK

That the County of Two Hills supply and haul 50 yards of gravel to the Willingdon arena as requested.

Motion Carried Unanimously

V. Chrapko entered the Council Chambers and invited Council to attend the ribbon cutting of his new organic wine operation.

V. Chrapko thanked Council for their time and left the Council Chambers.

Councillor, E. Yakemchuk requested a resolution of Council for employ of an Information System Tech Position; it was moved by:

R-6207
Camera

A. SAYLER

That Council meet in camera – time 2:16 p.m. for the purpose of discussing Council/Administration issues.

Motion Carried

R-6208

R. HRUDEY

That Council revert back to their open public meeting – time 3:07 p.m.

Motion Carried

Information Tech
Position

The employ of an Information System Tech person was placed back on the table; it was moved by:

R-6209

P. GORDEYKO

That Administration proceed with the employ of an Information System Tech for central office as addressed in the 2005 operational budget.

Motion Carried

Correspondence & Information Items

- Accounts Payable & Time Sheets – presented at meeting.
- MLA News & Views re: May Constituency Meetings.
- Pension Plan Class Action Litigation.
- Insurance Claims re: Gendron & Cardinal.
- Alberta Municipal Affairs re: Detailed Assessment Audit.
- Alberta Water Management & Erosion Control Program re: agreement.
- Canada/Alberta Water Supply Expansion Program 2005/06.
- AUMA Questions to the 2005 provincial budget.
- Alberta News Release on 2005 provincial budget.

- Survey Information on Allocation of Recreation Funds.
- AAMD&C – Newsletter of April 22, 2005.
- Alberta Environment re: Draft Recommendation on Contaminated Sites.
- Northern Lights Library System re: 2005 Book Allocation for Municipal Library & Two Hills Library.
- Parkland County re: Rural Transportation Grant Review Proposal.
- ATCO re: Centennial Program Event.

July Council Meeting

Administration informed Council that due to the ASB Provincial Tour being July 12 – 15, 2005 Council should consider their meeting dates for July.

Council having discussed this issue; it was moved by:

R-6210

P. GORDEYKO

That the July Council Meeting be held on the 7th day of July and the Department Head Meeting for July be held on the 5th day of July, 2005.

Motion Carried

Next Meeting Date

Discussion took place on the next Regular Council meeting date; it was moved by:

R-6211

A. SAYLER

That the next Regular Council Meeting be held on June 14, 2005, commencing at 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Adjournment

Council having dealt with all items contained on the meeting agenda; it was moved by:

R-6212

A. PIDRUCHNEY

That the Council Meeting be adjourned – time 4:20 p.m.

Motion Carried

REEVE

ADMINISTRATOR