

**COUNTY OF TWO HILLS NO. 21 SPECIAL COUNTY COUNCIL  
MEETING  
June 15, 2005**

Meeting Called To Order      The Special County Council Meeting was called to order by the Reeve, A. Sayler at 10:05 a.m. on Wednesday, June 15, 2005.

Attendance      Present were:

A. Pidruchney	R. Hrudehy
A. Sayler	E. Yakemchuk
P. Gordeyko	G.N. Popowich, Administrator
	S. Dary, Recording Secretary

Agenda      The Agenda for the June 15, 2005 Special Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Bridge Repair Tender Results re: BF 13209 & BF8743
- Two Hills Lions Club re: New Shop Site Development
- Alberta Rural Municipal Administrators' Association 2005 Conference
- Policy re: Directives to Employees
- AAMD&C re: Government Responses to Fall 2004 Resolutions
- Draft Final Report of the AAMD&C – AUMA Advisory Committee on Aboriginal Issues
- Correspondence/Information Items
  - Gravel Volume Crushed by Ferbey at SE 23-55-8-W4
  - Annual Ukrainian Day at the Ukrainian Cultural Heritage Village

There being no further additions; it was moved by:

**R-6213**

**E. YAKEMCHUK**

That the Agenda, inclusive of the additions be approved.

Motion Carried Unanimously

Previous Minutes      The minutes of the May 10, 2005 County Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption. There being no errors or omissions; it was moved by:

**R-6214**

**R. HRUDEY**

That the May 10, 2005 County Council Meeting minutes be approved and signed.

Motion Carried Unanimously

Business Arising from the Minutes

The Administrator informed Council that Mr. Ray Fortin, Industrial Coordinator/Assessor for Accurate Assessment has prepared a list indicating Water Injection/Disposal Wells within the County at the end of the 2004 fiscal year for the 2005 tax year.

The Administrator informed that an order to a property owner in Musidora to remove all existing derelict vehicles from his property on or prior to May 31, 2005 was not adhered to. The owner has advertised the vehicles in the local paper for sale and also indicated (to people) that he will sell the said vehicles by Public Auction in August 2005.

The Administrator informed on the Information System Tech Position

- Received 22 applications
- Interviewed 8 applicants
- Offered position to Mr. Gerren Saskiw

Councillor, R. Hrudehy requested that the Waste Disposal Well Sites be discussed at the July Public Works Meeting re: Haul Roads for trucks traveling to and from waste water injection/disposal wells within the County of Two Hills.

#### Reports

Councillor, R. Hrudehy reported on the Water Seminar hosted by Sentec attended in Red Deer (June 2005) with Councillor, E. Yakemchuk.

Councillor, P. Gordeyko reported on the Eagle Hill Foundation (1995) Board Meeting attended on May 31, 2005.

Councillor, E. Yakemchuk reported on the AESA Tour attended on June 14, 2005.

Reeve, A. Saylor informed that the Myrnam Seed Plant Meeting is scheduled for June 27, 2005.

Lac Sante  
Overnight  
Campground

Mr. Ed Horbasenko and Mrs. Mary Clark on behalf of the Lac Sante Resort Subdivision Committee were invited into the Council Chamber to provide comments on Council's proposal (Proposed Overnight Campground Development), having 99% of property owners response being negative to this proposal, for reasons of unsupervised area, more garbage, broken glass, ATVs, increased traffic, vandalism, unsupervised fires, noise, etc. The following items were also discussed:

- Reason for Proposed Overnight Use Development
- Road to Lac Sante
- Pump Shack at Boychuk's
- Garbage at Lac Sante
- Boat Launch Upgrade – larger parking area required
- Swimming Area should be designated
- Playground needs upgrading
- Long Range Management Plan required prior to any new development
- Each Lac Sante Ratepayer would like updates/notification prior to any development
- Unsightly/Untidy Lots should be addressed

On conclusion of a question/answer period pertaining to the said property development, Mr. Horbasenko and Mrs. Clark thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

#### **E. YAKEMCHUK**

**R-6215**

Being that a great majority of property owners from the Boychuk & Stang Subdivision are against this proposal and the County has no plan in place to address concerns, that Council only proceed with the following: parking area expansion, children's playground upgrade, boat launch upgrade, designated swimming area and beach area upgrade.

Motion Carried Unanimously

#### **P. GORDEYKO**

**R-6216**

That Administration (prior to the 2006 budget) provide a cost analysis for the development of approximately 25 to 40 lots at Lac Sante (municipal reserve land), taking into consideration the area residents concerns.

Motion Carried

Bank Rec. There being no further comments, the Bank Reconciliation Report for the month ending April 2005, indicating a bank balance of \$56,459.50 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the Bank Reconciliation Report; it was moved by:

**R-6217** **A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending April 2005 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried Unanimously

ADM-VEH-3 The Administrator informed Council that at the June 2, 2005 Public Works Department Head Meeting, the Road Grade Foreman requested authority to take the assigned Road Construction Vehicle Unit 065, 2003 Dodge Ram 4x4 home during the road construction season.

The Public Works Committee resolved to refer this policy amendment to Council for review and consideration. Council having discussed this item; it was moved by:

**R-6218** **E. YAKEMCHUK**

That Policy ADM-VEH-3 Use of County Vehicles Traveling to and from Work (as amended) including the Road Grade Foreman, during construction season only, be approved by Council.

Motion Carried Unanimously

ADM-PER-9 The Administrator informed Council that at the June 2, 2005 Public Works Department Head Meeting the Public Works Supervisor informed that the Public Works Shop Employees have asked that the Shop regular hours of work be the same as the Natural Gas Utility Service Employee work hours, of which are 8:00 a.m. to 4:30 p.m., Monday through Friday, allowing one half (1/2) hour for lunch break. The Public Works Committee resolved to refer this policy amendment to Council for review and consideration.

Council having discussed this item; it was moved by:

**R-6219** **A. SAYLER**

That Policy ADM-PER-9 Hours of Work clause b) be amended to read 8:00 a.m. to 4:30 p.m., Monday through Friday, allowing one half (1/2) hour for lunch break.

Motion Carried Unanimously

Job Descriptions That Administrator informed Council that a job description was drafted by Administration/Public Works Personnel for the Road Grade Foreman and Information Systems Tech and presented the same for approval.

Council having discussed this item; it was moved by:

**R-6220** **A. PIDRUCHNEY**

Road Grade Foreman That Council approve the job description for the Road Grade Foreman.

Motion Carried

**R-6221**  
Information  
Systems Tech.

**P. GORDEYKO**

That Council approve the job description for the Information Systems Tech.

Motion Carried

Lac Sante  
Caretaker

The Administrator informed that the County has developed a Day Use Park at Lac Sante, of which is accessible to the public year round, without supervision and/or regular maintenance of the area, Administration offered to provide a Contract Work Agreement to Mr. David Clark (lake resident), for the period May 16, 2005 to September 23, 2005, to perform regular maintenance at the day use area and beach area.

Council having discussed this item; it was moved by:

**R-6222**

**E. YAKEMCHUK**

That the Contract Work Agreement between the County of Two Hills No. 21 and Mr. David Clark be approved by Council.

Motion Carried Unanimously

ADM-SR-  
TRANS-1

The Administrator informed that County Policy (for County residents only) provides compensation of .15¢ per kilometer, to a maximum of \$200.00 per person per year for medical appointments and is only applicable to senior citizens (65 years of age or older) disabled or handicapped persons for transportation assistance.

Received correspondence respectfully requesting that the policy be amended to lower the age of senior citizens to 60 years from 65.

Council having discussed this item; it was moved by:

**R-6223**

**P. GORDEYKO**

That Policy ADM-SR-TRANS-1 be amended to delete Senior Citizens (65 years of age or older) and read County Residents 60 years of age or older.

Motion Carried Unanimously

ASB Appeal  
Committee

The Administrator informed Council that as previously informed under the new Agricultural Service Board Program Guidelines, a local Authority shall at least annually appoint an Independent Appeal Committee to hear and determine appeals from person(s) who may receive a weed notice from the municipality and appeal the said notice.

Council suggested that the County's Subdivision & Development Appeal Board appointed members be invited to submit their application to sit on this Appeal Committee, having all Subdivision & Development Appeal Board Members submitting their application.

Council having discussed this item; it was moved by:

**R-6224**

**R. HRUDEY**

That Orest Yackimec, Ed Babych, Bill Zeleny, Harvey Hasiuk and Robert Bachelet be appointed as members on the County of Two Hills Agricultural Service Board Independent Appeal Committee.

Motion Carried Unanimously

Sponsorship  
Program

The Administrator informed Council that the Municipal Sponsorship Program provides conditional grants to eligible Alberta Municipalities for projects that will improve municipal governance or administration, enhance municipal services or service delivery and/or increase cooperation with neighboring municipalities.

County's – Basic Grant Eligibility is \$6,535.00  
- Enhanced Grant is \$52,280.00

The County's 2005 approved budgets (Administration, Public Works & Gas) announce an expense of \$55,000 and revenue of \$50,000 for the final stage of the Automatic Vehicle Location System for ASB, Gas & Public Works vehicles.

Council having discussed this item; it was moved by:

**R-6225**

**P. GORDEYKO**

That the County of Two Hills make a stand-alone application under the 2005 Municipal Sponsorship Program for Enhanced Funding for the Automatic Vehicle Location System as addressed in the 2005 municipal budget.

Motion Carried

C.A.O. Evaluation

That Administrator informed that Council must provide the C.A.O. with an annual written performance evaluation of the results the C.A.O. has achieved with respect to fulfilling the C.A.O. responsibilities under Section 207 of the M.G.A.

Council having discussed this item; it was moved by:

**R-6226**

**E. YAKEMCHUK**

That the C.A.O. Evaluation be held on June 27, 2005 at 10:00 a.m. in the County Office Council Chambers.

Motion Carried Unanimously

**Protection to Persons & Property**

By-Law No. 3-2005

The Administrator presented for Council's review and consideration, By-Law No. 3-2005, for the purpose of removing the municipal and school reserve designation from a lot within Subdivision Plan No. Willingdon 792 1833 Registered in respect of part of NE 11-56-15-W4, located within the boundaries of the Village of Willingdon.

Council having reviewed and discussed By-Law No. 3-2005 as presented; it was moved by:

**R-6227**

**R. HRUDEY**

That By-Law No. 3-2005 be given first reading this 15<sup>th</sup> day of June, 2005.

Motion Carried

**R-6228**

**E. YAKEMCHUK**

That the meeting be recessed for lunch - 11:55 a.m.

Motion Carried

The Council Meeting reconvened at 1:10 p.m., having all Councillors in attendance.

Myrnam SDA

The Administrator informed Council that as previously informed, the Myrnam SDA Church Historical Society is requesting that the County of Two Hills No. 21 designate the Myrnam SDA Church located on LSD 8 of 26-53-9-W4, containing 2.5 acres more or less as a Municipal Historic Resource.

In order to designate a property we will first require the owner's consent. Notification of intention to designate is a formal document issued to the owner(s) and is active for up to 120 days.

A waiver of compensation is also required.

Once the notice and waiver are completed the By-law is passed by Council, thereby, legally protecting the place from unauthorized alternation or demolition.

Once the property is designated, it is eligible to apply for listing on the Alberta and Canadian registers of Historic Places. Listing on the register is the final step that allows access to the previously mentioned funding programs from the provincial and federal governments. Places listed on the register must meet provincial criteria of significance and integrity.

Council having discussed this item; it was moved by:

**R-6229**

**A. PIDRUCHNEY**

That a Notice of Intention of Designate the SDA Church located on LSD 8 of 26-53-9-W4 be provided to the Myrnam SDA Church Historical Society and the County obtain the required Waiver of Compensation from the Society prior to proceeding with a Designation By-Law.

Motion Carried Unanimously

St. Paul Ed. Rent

The Administrator informed Council that the County of Two Hills has since August 1995 leased one half of the Two Hills Motor Grader Shop to St. Paul Education Regional Division No. 1 as a Bus Repair/Maintenance Facility and our Radio Tower.

St. Paul Education is once again requesting to renew the lease for the Bus Shop and Radio Tower for the 2005/06 school year.

Council having discussed this item; it was moved by:

**R-6230**

**R. HRUDEY**

That the Shop Premises Lease between the County of Two Hills No. 21 and St. Paul Education Regional Division No. 1 be renewed for the 2005/06 school year for the sum of \$1,050.00 per month and \$150.00 per month for the radio tower.

Motion Carried Unanimously

**Transportation**

Closure – Road Plans

The Administrator informed that Council resolved at their meeting of May 10, 2005 to close Road Plan 1381R affecting the SE & SW 30-54-12-W4.

On the said land, being the W1/2 of SE 30-54-12-W4 there exists a Registered Road Diversion Plan 6735T and a Registered Road Plan 6347ET.

Alberta Transportation has requested that the said two Road Plans be included for closure, as they were omitted in the May 10, 2005 resolution, but identified for closure on the public circulation to the affected landowners.

Council having discussed this item; it was moved by:

**R-6231**

**P. GORDEYKO**

That Council of the County of Two Hills No. 21 approve the closure of Road Plans 6347ET & 6735T affecting the W1/2 of SE 30-54-12-W4, subject to approval of the Minister of Infrastructure.

Motion Carried

D. Laing, Public Works Supervisor entered the meeting.

Bridge Tenders The Administrator informed Council that the County received eight tenders for the Bridge Structure Removal and Bridge Culvert Installation for BF 73235 at WSW 11-57-14-W4.

The tenders were opened on Thursday, May 26, 2005 at 11:00 a.m. at the County Office.

Tender Results:

Maxim Excavating - \$165,463  
Rondell Road - \$135,737  
In-Line Contracting - \$255,088  
Shamrock - \$197,094  
Enviroearth - \$134,659  
765431 Alberta Ltd. - \$206,081  
Prairie Erectors - \$188,587  
Gross Venture Ltd. - \$192,553

Council having reviewed and discussed the above tenders; it was moved by:

**R-6232** **E. YAKEMCHUK**

That Council accept the low tender received from Enviroearth in the amount of \$134,659.50 for bridge work on BF 73235 at WSW 11-57-14-W4.

Motion Carried Unanimously

PUB-CRO-1 The Administrator informed Council that as presented and discussed at the Public Works and Agricultural Service Board Department Head Meetings of June 2, 2005, both departments recommended that the County's policy for payment for crop damage be amended to include compensation for loss of forage due to road construction project.

Policy PUB-CRO-1 has been amended to address compensation for loss of forage due to road construction projects.

Council having reviewed and discussed the policy amendment as presented; it was moved by:

**R-6233** **P. GORDEYKO**

That Policy PUB-CRO-1 as amended be approved by Council this 15<sup>th</sup> day of June 2005.

Motion Carried Unanimously

PUB-ROC-1 The Administrator informed Council that at the June 2, 2005 Public Works Department Head Meeting, it was recommended by the Public Works Supervisor and Road Foreman that the County's Policy addressing rock picking be amended to address compensation that will be paid vs. negotiation rate with each landowner.

Policy PUB-ROC-1 – Compensation for rocks left on private land due to road upgrading projects was drafted for Council's review and consideration.

Council having discussed this item; it was moved by:

**R-6234** **E. YAKEMCHUK**

That Policy PUB-ROC-1 (as amended to include 3" or larger) addressing compensation for rocks left on private land be approved by Council this 15<sup>th</sup> day of June 2005.

Motion Carried

Gas Utility Cube  
Van

D. Laing informed Council that the Gas Utility Cube Van is for sale and the Public Works Department requires this vehicle to house and haul the County Steamer.

Council having discussed this item; it was moved by:

**R-6235**

**A. PIDRUCHNEY**

That the Public Works Department purchase the cube van from the County Gas Utility to house and haul the County Steamer.

Motion Carried Unanimously

The following items were also discussed:

- Coldmix of 400 yards at Slawa Pit was mixed by County forces
- Packers arrived from Finning
- Demo rotavator is not adequate for the grader
- Manpower for road patching required
- Lac Sante road patching (use packer for finishing)
- A labour crew of approximately three people is required
- A. Pidruchney informed that culvert installation is required along the correction line road

Bridge Tender  
Results

The Administrator informed Council of the Bridge Repair Tender Results:

BF-8743 – local road over unnamed water course near Hairy Hill, NW 13-55-14-W4

Tenders

TSM - \$179,980

Carmack's - \$197,080

BF-13209 – local road over Slawa Creek near Derwent WSW 34-53-7-W4

Tenders

TSM - \$57,000

Carmack's - \$60,500

**R-6236**

**A. PIDRUCHNEY**

That the tenders received from TSM for bridge repair work on Bridge File 8743 & 13209 be accepted.

Motion Carried

TH Lions Club

The Administrator informed Council that the Two Hills Lions Club is to construct one only new 40' x 80' workshop and requires the use of a motor grader, complete with operator, for approximately 6 to 8 hours to level the building site.

The Lions Club is requesting that the County donate this service, however, if the County denies this request, they would appreciate a quote from the County for the said grader work.

Council having discussed this item; it was moved by:

**R-6237**

**R. HRUDEY**

That the County of Two Hills provide at no cost for a maximum of eight hours a motor grader or cat, complete with operator (at the discretion of the PW Supervisor) to level the Two Hills Lions Club Workshop Site.

Motion Carried Unanimously

**R-6238**

**E. YAKEMCHUK**

That Council meet in camera – time 2:08 p.m. for the purpose of discussing issues pertaining to the NE 29-54-11-W4.

Motion Carried

**R-6239**

815 Cat Packer

**A. SAYLER**

That Council revert back to their open public meeting - time 2:23 p.m.

Motion Carried

Council having discussed Public Works Capital Equipment; it was moved by:

**R-6240**

**E. YAKEMCHUK**

That a 815 Cat Packer be addressed in the 2006 Public Works Capital Budget.

Motion Carried Unanimously

ARMAA Fall  
Conference

The Administrator informed Council that the Annual ARMAA Fall Conference will be held in St. Albert from September 7 to 9, 2005, under the theme of “Sustainable Communities”.

Council having discussed this item; it was moved by:

**R-6241**

**E. YAKEMCHUK**

That the Administrator be authorized to attend the 2005 ARMAA Conference in St. Albert from September 7 to 9, 2005.

Motion Carried

Ukrainian Day –  
Heritage Village

The Administrator informed Council on the Annual Ukrainian Day at the Ukrainian Cultural Heritage Village on August 14, 2005, in support of this event the County placed an ad in the souvenir booklet.

#### **Correspondence & Information Items**

- Accounts Payable & Time Sheets presented at meeting.
- AAMD&C Zone 5 Meeting – July 4, 2005 Smoky Lake
- AAMD&C – Newsletters May 13, 20, 27 & June 3, 2005
  - R.W. Hay Award Nominations
- Gravel Stock Pile Volume Report NW 32-55-12-W4
- Canada/Alberta – Federal Gas Tax Revenues Program
- Purchase of Promotional Products
- Alberta Environment re: Application under the Water Act
- AAMD&C re: Highways Development & Protection Act Survey
- AMEC – Twp. Rd. 580 – Grading & Other Work in Lamont County
- Jubilee Insurance re: Host Liquor Liability
- AAMD&C re: Inter-Municipal Agreement Review Summary
- Municipal Budget Report – May 30, 2005
- Alliant Engineering re: Bridge Repair/Replacement Tender

#### **New Business/Additions**

- Bridge Repair Tender Results
- Two Hills Lions Club
- Alberta Rural Municipal Administrators’ Association 2005 Conference
- Policy re: Direction of Employees
- AAMD&C re: Government Responses to Fall 2004 Resolutions
- Draft Final Report of the AAMD&C – AUMA Advisory Committee on Aboriginal Issues

#### **Correspondence & Information Items**

- Gravel Volume Crushed by Ferbey at SE 23-55-8-W4
- Annual Ukrainian Day at the Ukrainian Cultural Heritage Village

Councillor, P. Gordeyko placed on the table, the requirement of written policy addressing directives to employees by Elected Officials.

Council having discussed this policy in length, Reeve, A. Sayler recessed the meeting at 2:50 p.m.

The meeting reconvened at 2:57 p.m., having all Councillor in attendance.

Policy

Discussion continued on the requirement of policy addressing directives to employees by Elected Officials; it was moved by:

**R-6242**

**P. GORDEYKO**

That Administration draft policy addressing directives to employees by Elected Officials.

Councillor, P. Gordeyko requested a recorded vote on the resolution.

**For**

P. Gordeyko  
R. Hrudey

**Against**

A. Pidruchney  
A. Sayler

E. Yakemchuk

Motion Defeated

**R-6243**

**A. PIDRUCHNEY**

That the next Council Meeting be held on July 7, 2005 in the County Office Council Chambers.

Motion Carried Unanimously

The meeting recessed at 3:03 p.m. to view the NE 29-54-11-W4.

The County Council Meeting reconvened at 4:05 p.m., having all Councillor in attendance.

NE-29-54-11-W4

Council having performed, along with the Administrator a visual inspection of NE 29-54-11-W4, for the purpose of viewing a gravel source for the County; it was moved by:

**R-6244**

**P. GORDEYKO**

That the County of Two Hills agree to purchase (clear of all encumbrances, liens, caveats and interests) the said NE 29-54-11-W4, containing 64.7 hectares (160 acres) more or less, from Mr. Gerald Wilson Robertson for the total sum of Seventy-Five Thousand (\$75,000) dollars, having the County incurring the land transfer costs.

Motion Carried Unanimously

Whereas, this expenditure was not addressed in the 2005 Municipal Budget and the County does have available funds in their Municipal Operating Contingency Reserve Fund; it was moved by:

**R-6245**

**E. YAKEMCHUK**

That the monies required (\$75,000) for the purchase of NE 29-54-11-W4 be drawn from the Municipal Operating Contingency Reserve Fund.

Motion Carried Unanimously

Adjournment

Council having dealt with all items contained on the meeting agenda; it was moved by:

**R-6246**

**P. GORDEYKO**

That the Council Meeting be adjourned – time 4:12 p.m.

Motion Carried

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REEVE

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ADMINISTRATOR